

STEP BY STEP SDN BHD

1, My Address,
10000 My Area,
My State.

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Tel : 604-6561234

Fax : 604-6571234

31/03/2013

MOHAMAD ALI BIN AHMAD

Dear **MOHAMAD ALI BIN AHMAD**,

Re : Promotion

I am pleased to inform you that we find your performance commendable and thus we are pleased to inform you of your promotion to the post of **SUPERVISOR** with effect from **01/08/2009**

Effective from the same date, your basic salary will be adjusted to **RM2800.00**.

On behalf of the management, I wish to take this opportunity to congratulate you on your promotion. We trust that you will continue to carry on your best and be loyal towards the growth of this Company.

Yours faithfully,

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